Official Minutes for Rahway Arts and Business Partnership Board of Trustees Meeting March 14, 2019 at 6:30pm

Call to Order: Meeting Called to order 6:35 pm
Roll Call:
Secretary Patricia Kozlowski
Treasurer Ron Dolce
David Crespo
Councilwoman Joanna Miles
Executive Director Amy Garcia Phillips
Managing Director Ann Marie Williams
Guest Speaker Joe Brown
*Absent from the Meeting: Matt Dobrowolski, President Joel Schwartz, Vice President
Larry Fishman, Danni Newbury,
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Any necessary changes to the minutes of January 22, 2019 shall be made **Minutes:** at this time and approved by action of the Board.

Motion: Ron Dolce

Second: Dave Crespo

Yes: Ron Dolce, Dave Crespo, Patricia Kozlowski,

Nay: o

Absent: Matt Dobrowolski, President Joel Schwartz, Vice President Larry Fishman,

Danni Newbury

Abstain: 0

Meeting Summary:

New Business:

Joe Brown discussed the City's plan for an upcoming Comcast commercial and the RABP's participation and funding of the commercial.

Danni Newbury entered the meeting at 6:51 pm

The Trustees inquired if there was room to negotiate as a non-profit paying rather than

the City. Dave Crespo made mention that Comcast's service to Rahway has been subpar.

The Executive team reported that ticket sales for the Taste of Spring were going well and that tickets are on sale at Witty's, Pinho's Bakery, the Rahway Rec Center, Beana's and Eventbrite. Sponsorship is already at \$7,150.00. Dave Crespo will take the list and recruit more restaurants. In attempt to be more environmentally friendly, this year a

reusable fork will be given out to all ticket holders as a way to reduce some waste and

black cloth tablecloths will replace the plastic tablecloths for the Witty's tables.

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Joe Brown left the meeting at 7:48

The RABP is starting a "Straws By Request" initiative and is reaching out to Rahway Chamber of Commerce as well as the City Administration as partners in this initiative. Dave Crespo volunteered Beana's website as a location to advertise the initiative.

RABP Executive Team suggested the Board should start working on Oktoberfest if there is interest for 2019. Ron Dolce will discuss with the Oktoberfest committee.

Resolutions on the 02/05 City Council agenda for Taste of Spring 2019 use of the Rec Center and Culture Crawl 2019 Street Closures were approved.

Support What's the Word on Cherry Street: RABP to Co-sponsor the monthly event by providing prize money and fee for professional artists.

Motion: Danni Newbury

Second: Ron Dolce

Yes: Ron Dolce, Dave Crespo, Patricia Kozlowski, Danni Newbury Nay: 0

Absent: Matt Dobrowolski, President Joel Schwartz, Vice President Larry Fishman.

RABP happenings discussion,

Approve Annual Report for 2018:

Motion: Patricia Kozlowski

Second: Dave Crespo

Yes: Ron Dolce, Dave Crespo, Patricia Kozlowski, Danni Newbury Nay: o

Absent: Matt Dobrowolski, President Joel Schwartz, Vice President Larry Fishman.

Annual Audit for 2017 distributed to the Board.

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RABP will help to improve the Amtrak trestles by funding the engineer study. Amtrak is

making the dangerous repairs necessary.

RABP will invest in display boards to be housed by the parking garage, parking lots and the

Train Station Plaza. They will display a downtown map of businesses and points of interest.

Joanna Miles left the meeting at 8:34pm.

Expenditure Review:

The Managing Director reported on the final expenditures for Restaurant Week, Culture

Crawl January and February Film Pop Up, as well as the bank balances for January.

The financials for February were not available at the time of the meeting.

The 2017 Audit was completed. RABP signed a contract for 2018's Audit. There was an

increase in fees from the CPA. Danni Newbury will research other CPAs as the Board

would like to compare other companies' fees.

Approve Moving \$10,000 from RSI Bank to Northfield Bank.

Motion: Patricia Kozlowski

Second: Dave Crespo

Aye: Ron Dolce, Dave Crespo, Patricia Kozlowski, Danni Newbury Nay: o

Absent: Matt Dobrowolski, President Joel Schwartz, Vice President Larry Fishman.

Fourth Quarter 2015 SID monies released from escrow in the amount of \$65K; First

Quarter for 2019 deposited.

The RABP gave an update of upcoming calendar events.

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There being no further business; the meeting shall adjourn

Approval to adjourn meeting.

Motion: Danni Newbury Second: Dave Crespo

Aye: Ron Dolce, Dave Crespo, Patricia Kozlowski, Danni Newbury Nay: o

Absent:Matt Dobrowolski, President Joel Schwartz, Vice President Larry Fishman.

Amy Garcia Phillips, Executive Director

Date signed: 5/19/2019

Ann Marie Williams, Managing Director

Date signed: $3 \cdot /9 \cdot /9$

